

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON THURSDAY
16TH JUNE 2011 AT 8.00 PM IN BORROWBY VLLAGE HALL

1. Apologies

Apologies were received from County Cllr Gareth Dadd. Following the Parish Council election process no nominations were received by the specified date for Borrowby and District Cllr Nigel Clack, Mrs Rachel Craig and Mr David Frith were appointed to maintain the Parish Council while the nomination process was repeated. District Cllr Clack opened the meeting and the four nominated persons took office as Parish Councillors: Cllr Rachel Craig, Cllr David Frith, Cllr Duncan Craig and Cllr Fred Wachsberger. The May Parish Council Meeting had been cancelled as a quorum was not available.

2. Election of Chairman and other officers

Cllr Frith proposed Cllr Rachel Craig as Chairman, seconded by Cllr Fred Wachsberger. Cllr Duncan Craig proposed Cllr David Frith as Vice Chairman, seconded by Cllr Rachel Craig. The positions were accepted. Cllr R Craig then took over chairing the meeting from District Cllr N Clack.

3. Minutes

The minutes from the meeting held on April 19th 2011, which were previously circulated and read, were agreed and signed.

District Cllr N Clack was invited to give an update at the meeting. He said that he had been re-elected as District Councillor. He said that the Council had not changed very much as a result of the elections but the Council was more on a business footing because of the financial squeeze. He said that the cuts were being made from the back end and not to core services. The Council aims to cut Councillors by 50% and has reduced the committees to two. He said the Council are trying to cut down on waste and maximise core services. He said that the County Council have even bigger cuts in their budgets. The Chairman asked if anyone had any questions for District Cllr Clack. Cllr F Wachsberger asked about the extent of the shared services with Richmondshire and Cllr Clack said that all the services were now shared. He said that Richmond have a Conservative majority and are sticking with shared services. He said that the police Community Support Officer would be interested in attending a future Parish Council Meeting. The Chairman said that the Parish Council had received a letter from her about this.

4. Matters arising

4.1 The Parish Council newsletter has been sent out and Cllr Frith said that everyone in the village should have received one.

- 4.2 The Chairman said she had attended a village hall meeting on 18th May as the Parish Council representative. The village hall committee had paid £164.00 towards the Royal Wedding celebrations which had totalled £278.00 and the Parish Council had contributed £100.00. She said that the village hall committee had hoped that the Parish Council would contribute more than £100.00. Cllr Wachsberger pointed out that the Parish Council were originally asked to finance the commemorative mugs and presents which were estimated to cover this amount. The Parish Council agreed to donate another £50.00 to the village hall. A resident asked if there would be a village celebration for the jubilee next year - they said that in the past money was raised to celebrate the silver jubilee. Cllr Frith said that he would mention it in the newsletter
- 4.3 A resident asked about the cutting of the verges as they had not been done and it was said that the County Council does about six cuts a year. This is being discussed with the County Council.
- 4.4 Cllr Wachsberger said that the sign at the road junction was on the ground. He said that the sign at the top of the village was to be replaced but he said it just needs cleaning. The County Council had said there was not enough money to replace the bottom sign but Cllr Wachsberger said that the bottom sign just needs strapping up. To monitor.

5. Correspondence

- 5.1 SMP Playgrounds. Newsletter and catalogue.
- 5.2 HDC Standards Committee. Appointment of Parish Council representatives. The successful candidates from the Parish Council ballots are: Cllr Janet Crompton (Scruton Parish Council), Cllr Caroline Artingstoll (Sutton-under-Whitstonecliffe Parish Council) and Cllr Edward Dennison (Thornton-Le-Beans and Crosby with Cotcliffe Parish Council). The appointments are subject to the ratification of the full Council on 17th May 2011.
- 5.3 Bernard Nicholson, Funeral Directors & Monumental Masons. Letter to say they have re-located from the Three Tuns Yard, Chapel Street, to 20 Market Place, Thirsk.
- 5.4 HDC. Letter to say that, following the recent elections, in order for the Council to be quorate and conduct business, the District Council is making an order appointing sufficient Councillors to make a quorum. The District Councillor is to be appointed and forms are to be filled in and returned for two other people. Cllr R Craig and Cllr D Frith were appointed with District Cllr N Clack.
- 5.5 Rural Action Yorkshire: 'Country Air' newsletter. York & North Yorkshire Playing Fields Association - note about membership. Yorkshire Local Councils Association - nomination forms for Parish members to represent the National Park Authority.
- 5.6 HDC Electoral division. Nomination forms for the Parish Council.

- 5.7 'Clerks & Councils Direct' magazine. Included an article about Borrowby and Knayton's joint participatory budgeting project.
- 5.8 NYCC. Notice about the recycling depots closing on Wednesdays from 1st July 2011.
- 5.9 HDC Area Forum Meeting Dates and poster. Thirsk is Tuesday 12th July at 6.30 pm and Northallerton is Wednesday 20th July at 7.00 pm at the Civic Centre, Northallerton.
- 5.10 'Ludus' play equipment catalogue.
- 5.11 NYCC County Committee for Hambleton. Notice and agenda of meeting to be held on Monday 6th June 2011 at 2.00 pm at County Hall, Northallerton.
- 5.12 YLCA. Edward Sanderson (Egton Parish Council) was the only person nominated to be a Parish member of the North York Moors National Park Authority.
- 5.13 Society of Local Council Clerks. Publications from the society bookshop, including 'The Councillor' and the latest edition of 'The Parish Councillor' guide. The Parish Council decided to purchase these two books.
- 5.14 North Yorkshire Police, Lucy Walker, Police Community Support Officer. Letter introducing herself and to say that she is currently working within the Thirsk Safer Neighbourhood team for North Yorkshire Police. She is asking the Parish Council if they would like her to attend a future meeting. Clerk to send on the meeting dates
- 5.15 YLCA. Letter congratulating Borrowby Parish Council on successfully taking part in the joint participatory budgeting project with Knayton Parish Council, the first one in the country.
- 5.16 HDC. Notification of nominated persons for Parish Council to take office from 16th June 2011: Mrs Rachel Craig, Mr Duncan Craig, Mr David Frith and Mr Fred Wachsberger.
- 5.17 SMP Playgrounds brochure.
- 5.18 Rural Action Yorkshire. Participatory budgeting document being sent to Parish Councils following the pilot project which includes information about Borrowby and Knayton's joint project.

6. Planning Applications

There were no planning applications received.

7. Chairman's Report

Following complaints of danger to the young oak tree at the top of the village the Parish Council investigated the placing of a TPO by HDC, without success. The possibility of fencing it, or placing seat in front of it, was requested of the Highways Department but permission was refused.

Several complaints regarding drainage problems in the village have been referred over the year to North Yorkshire Water, some of which are still on-going.

Grass cutting; the contract has been renewed at the same price of £21+VAT for the new season, including an extra stretch in front of Orchard Cottage.

BT phone box; purchase has been completed and the contract with BT signed.

The box has been painted by the late Mr Alan Smith. Ideas for using the space have been suggested by residents and councillors.

Assessment by NYCC concluded that 2 of the salt bins in the village are unnecessary. Parish Council have decided to retain them and to pay for salt at a cost of £75 per year for each bin, to cover filling pre-season and a further fill mid-season.

The precept has been set at £2993; a further year with no increase.

Shelagh Foster was co-opted at the October meeting but is no longer on the Parish Council.

A Parish Council newsletter has been produced and delivered by the councillors to every home in the area, along with fliers from the Fire Service advertising their free smoke alarm service.

Action has been taken to improve the vision at the junction of Park Lane and Allerton Wath.

The Christmas tree was collected and put in place and the lights connected by Councillors and residents.

Amanda Madden, the rural housing enabler from Hambleton District Council, attended the January meeting to raise awareness of local homes for local people. The councillors have delivered housing surveys to all homes in the area on behalf of the rural housing enabler. As a result of the findings the council have agreed that the enabler's call for land should proceed.

Bill Cross, CEO of Rural Action Yorkshire, attended the February meeting to explain about participatory budgeting. The chairman of Knayton Parish Council, Linda Gibbon also attended. The Council and residents voted to take part in a joint participatory budgeting exercise with Knayton parish council which was a great success. Thanks to Cllr Fred Wachsberger and Cllr David Frith for their efforts in organising this.

BPC contributed £100 to the Royal Wedding celebrations, organised by the Village Hall Committee, which also went off very successfully. Thanks to Mrs Shelagh Foster for her efforts on behalf of BPC on this.

A change in the law regarding remuneration of parish clerks has occurred and as a result several businesses have offered to administer PAYE for a fee. At Mr Clack's suggestion the council has decided that HDC will be asked to administer PAYE.

Mr Haigh has been asked to look at several complaints about public footpaths over the year

Planning applications; 14 planning applications have been forwarded from HDC

for our comments, the most controversial being the development at the North end of the village. This was finally granted in spite of strong opposition from the PC and from the District and County Councillors.

County Cllr Gareth Dadd and District Cllr Nigel Clack have attended meetings and been supportive throughout the year for which the Parish Council are very grateful.

8. Financial Report

8.1 Approve Annual Accounts

The annual accounts were circulated and approved by the Parish Council.

8.2 Approve Fixed Assets Register

The fixed assets register was approved by the Parish Council.

8.3 Approve Annual Return

The annual return was approved by the Parish Council.

Clerk to send annual return and required papers to external auditor.

8.4 Internal Audit Comments

The internal audit has been carried out. The internal auditor said that the Parish Council need to reduce the level of reserves. The Parish Council discussed this and agreed to do this and signed a notice to be sent to the external auditor with the annual return.

8.5 Approve Clerk's Honorarium

The same salary was approved.

May Cheques

CE & CM Walker (grass cutting on 04.04.11 & 21.04.11)	£50.40
John Harron (Internal Audit)	£50.00
Borrowby Village Hall (hire of hall for meetings On Jan 20 th , Feb 17 th , March 17 th and April 21 st)	£28.00

The May cheques were written out following the Annual Parish Meeting.

June Cheques

CE & CM Walker (grass cutting on 06.05.11 & 19.05.11)	£50.40
NALC (conference booking for Cllr Wachsberger for 12 th July, Sheffield)	£174.00
Borrowby Village Hall Committee (additional donation Towards Royal Wedding Celebration expenses)	£50.00
SOLC. Purchase of two books: 'The Councillor' and 'The Parish Councillor guide'.	

9. Any Other Business

9.1 A resident said that rabbits were eating the plants in the village. Cllr Frith asked if other residents had problems and they said they did. The Chairman said there were control measures using ferrets. Another resident said that if gassing is used the rabbits have to be out of their holes, otherwise it is illegal. Cllr D Craig said that any control measures should not be carried out while the rabbits have young. To monitor.

9.2 A resident said that Knayton have produced booklets on local walks and some are available at signs. The Parish Council said that they will wait until the footpath issues are sorted out before considering maps.

9.3 Cllr Wachsberger said that pictures of Borrowby events can be found on Facebook.

10. Open Forum

10.1 Clerk to do letter of thanks to Mr and Mrs Reveley for cutting the lower section of green over the years at the bottom of the village.

10.2 Pointing of stone cross. Cllr D Craig is to do the work.

10.3 Water leaking down Park Lane - NYCC said that the drains are due to be cleared when the machine is next in the area. To follow up.

10.4 To put the March and April minutes on the website.

10.5 Osmotherley oil syndicate - The Chairman attended the meeting - Peter Bridgestock from HDC attended. The oil syndicate involves a co-ordinator who acts as the agent between the purchasers and the supplier. The co-ordinator organises the ordering for people in the syndicate which is delivered on the same tanker to minimise travel costs. The regular simplified order system and reduced delivery cost keeps the price of oil down. It was said that the village hall are proposing an autumn meeting to do with energy-related issues.

10.6 Salt Bins - A resident said there is still some salt left in one of the bins and asked if we still get the standard £75 charge? It was thought that this would still be the case and it was suggested that this salt was stored somewhere else for the winter.

10.7 Low cost housing - a resident asked if there was any response to the call for land. The Chairman said HDC will not say at this stage.

Footpaths - to ask for an update on the footpath issues.

10. Date of Next Meeting

The next meeting is booked for Thursday 21st July to take place in Borrowby Village Hall at 8.00 pm.