

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 20<sup>TH</sup> JANUARY 2011  
IN BORROWBY VILLAGE HALL AT 8.00 PM

1. Apologies

Apologies were received from County Cllr Gareth Dadd and District Cllr Nigel Clack. Present: The Chairman, (Cllr R Craig), the Vice Chairman (Mr D Frith), Cllr D Craig, Cllr F Wachsberger, Cllr S Foster, the Clerk, Amanda Madden (affordable housing), Richard Critchlow and Linda Gibbon (Knayton Parish Council re Participatory Budgeting) and four members of the public.

2. Talk by HDC Rural Housing Enabler

The Chairman introduced Amanda Madden, the Rural Housing Enabler from Hambleton District Council, who addressed the meeting to raise awareness about affordable housing. She said she calls the affordable housing 'local housing for local people'. She said that people eligible to apply for the housing had to have a close connection to the Parish, having close family connections in the locality or working locally. Affordable housing is only built to meet 50% of the need. Amanda Madden said she works with the housing association who buys the land for £5,000 per plot and only new properties can be part of the low cost housing scheme. She said the houses had to blend in with other existing houses and had to be approved by the planning committee. She said that Hillside Parishes have four units identified. She said she had been offered some land in Borrowby for low cost housing. She said Borrowby could form a cluster with the Hillside Parishes for low cost housing but a resident said if the land has been identified in Borrowby it should be for people in/with the required connections the village. Amanda Madden said that the first thing would be to identify a need for low cost housing and this involved sending residents a 2 page survey with SAE. The Councillors agreed for a survey to be undertaken and said they would carry out delivery of the letters in the village. Cllr Wachsberger asked if the low cost housing has to meet the planning development limits. Amanda Madden said that it can be outside the development limits if it is continuous with existing developments within the limits. A resident said that it was not fair that the scheme can build outside the development limits but ordinary people could not. The Chairman asked if there could be a Government policy change which may alter the scheme/rules for applicants. Amanda Madden said that the current Government wanted to localise more. Amanda Madden said she would drop the surveys off at Cllr Frith's house and the Parish Councillors said they would deliver them ASAP.

3. Minutes

The minutes from the Parish Council Meeting held on 18<sup>th</sup> November 2010, which were previously circulated, were agreed and signed after a few small amendments.

4. Matters arising from the minutes

- 4.1 Cllr Frith conveyed his thanks to everyone for helping with the Christmas tree. Bruce had provided the trailer and Keith Thomas the chainsaw. He said it had been a difficult task with the deep snow and some obstructions had to be overcome to reach the tree but they managed. Cllr Frith had spoken to Alan Delamore and suggested planting a tree in the ground at the village hall which can be used as a Christmas tree in future years. Cllr D Craig said that he was unsure about having a big softwood in the middle of the green and conifers can be difficult to prune. Cllr Foster said that a

tree could get in the way of other events to be held on the green. A resident remembered that the idea of putting a permanent tree on the green had been considered many years ago but there had been a number of objections. The Chairman said that the Parish Council would 'mull' on it. Cllr Frith said he had heard that Will Smith had donated a tree to the Church and that maybe this would be a possible source in the future for the Parish Council.

- 4.2 Parish Council Newsletter – The newsletters were delivered in the village and all the outlying farms had been included and the residents had appreciated this. Five replies have been received. Cllr Frith has summarised the responses and these are given below:

### **Feedback from Borrowby Parishioners to the Parish Council Newsletter – Nov 2010.**

#### General:

- Thanks for info and keeping everyone informed (J)
- Newsletter is great – keep telling us what you are doing (S)
- Some queries over the PC 'responsibilities'/'duties'/'discretion'/'factors under the 'remit'(J)
- Reminder of the role of the Borrowby Drainage Improvement Working Party (J)
- BPC should be wary of accepting responsibility for services which should be provided by others eg.NYCC or HDC (J)

#### Suggested possible new initiatives:

- Spearhead a campaign to stop the proliferation of overhead cables (Electricity and telephone) (J)
- Put more information on the internet. E.g. At [www.thirsk.org.uk](http://www.thirsk.org.uk) (J)
- Communicate info by email to any interested parishioners (J)
- Buy a compact gritter that could be pulled by a quad bike (O)
- Seek to provide re-cycling bins for plastic and cardboard (O)
- Raise the profile of Neighbourhood and Farm Watch schemes (S)
- Mentor schemes for those that may like help e.g. checking that folk are ok in bad weather, helping with shopping and lifts etc. Compile email lists of 'helpers' and 'requiring help' (S)
- Compile a village events list because we all love village events! (S)
- Pruning of Horse Chestnut tree below pub (MJ)
- Extension of 30mph limit to Burtree Stables (MJ)
- Continue the footpath at north of village past back lane (MJ)
- Try and get NYCC to grit the road past back lane (North?) and not turn round at back lane (MJ)
- Seek to improve/widen footpath to Knayton school from Borrowby (MJ)

#### Ideas for the telephone box:

- Village info centre with e.g. Village map, minutes of meetings, local walks, tourist leaflets, Parish magazine etc. (J) and (O)
- 'Swap shop' notice board for goods and services to exchange (no cash involved) (A)
- Art/Photo gallery supplied by Borrowby residents (MJ)

Key to respondents:

- J - Peter and Anne Johnson (537443)
- O - Maurice and Caroline Osgood (537445)
- S - Sue Seddon (07812 192869)
- A - Glen Allen (537772)
- MJ - Mark Jarvis (537553)

- 4.3 Allerton Wath junction. Re the view being obstructed at the junction, Cllr Frith has spoken to the landowners on both sides: Steve Hogg and Keith Elenor. Keith is going to try and cut the hedge 'more vertically.' Cllr Frith said that the hedge was causing more of a problem on Steve's side. The first 10 to 15m of hedging up to the telegraph pole is in poor condition and could be removed, but there is a 3ft bank at the edge of the field which the hedge may be supporting. The pruning would need to be done properly and a drainage ditch put in and hard core put down. As well as the telegraph pole there is a manhole cover. Cllr Frith said Steve was not against the idea and already has a good fence on the other side of the hedge. The Chairman suggested that if the roots of the hedge were holding the banking together, was it not possible to just cut the hedge really low? Cllr Frith said if it was cut back really low it would probably collapse. Cllr D Craig suggested cutting back by about a foot. The Parish Council decided that the hedge should be cut back hard but well above the root system subject to permission from Steve Hogg. Cllr D Frith had told the landowners the work would be financed by the Parish Council and he will see them about the proposed works.

5. Correspondence

- 5.1 Yorkshire & Humberside regional housing leadership conference. Friday 25<sup>th</sup> March 2011, Leeds. £110 non-members.
- 5.2 NYCC County Committee for Hambleton. Agenda and notice of meeting on 17<sup>th</sup> January 2011 at County Hall, Northallerton at 2.00 pm.
- 5.3 Census 2011 Area Manager. Asking for Parish Councils to help raise awareness about the forthcoming census on Sunday 27<sup>th</sup> March.
- 5.4 HDC Planning Policy team. The Council has adopted the Allocations Development Plan Document (DPD) which is part of the local Development Framework (LDF). Available for viewing on HDC website.
- 5.5 NYCC. Reply to Clerk's letter about highway issues including the poor condition of a section of pavement in Borrowby and poor markings at the junction, one mile out of Borrowby next to 'Leake Garth' and 'Leake House'. Once NYCC have dealt with the icy conditions they will assess the locations and arrange for the necessary works to be carried out. Any works will be packaged together for the area for efficiency.
- 5.6 HDC. Posters re Christmas tree re-cycling, 2011 Census and dog fouling.
- 5.7 AON. Advertising insurance service for local Councils.
- 5.8 'Glasdon' - Street furniture brochures.
- 5.9 HDC. 'Update' magazine December 2010.
- 5.10 HDC, Louise Davis, Committee Member and Support Officer. Letter inviting Parish Councils to nominate a representative for the District Council Standards Committee. The appointments will run for 4 years from May 2011 (latest date for nomination is January 28<sup>th</sup> 2011).
- 5.11 HDC. Poster about Area Forum Meetings: Thirsk is on Tuesday 18<sup>th</sup> January at 6.30 pm and Northallerton is on Wednesday 19<sup>th</sup> January at 7.00 pm.

- 5.12 NYCC, North Yorkshire and York Waste PFI. The contact has been awarded to Ameycespa who will submit a planning application early 2011 for the Allerton Waste Recovery Park. They will also apply for an operating permit from the Environment Agency. If successful, the plant will be operational in 2014.
- 5.13 Royal British Legion. To celebrate the legion's 90<sup>th</sup> birthday they are inviting people to organise poppy parties.
- 5.14 Society of Local Council Clerks - Clerk's introductory pack.
- 5.15 'Clerks and Councils Direct' magazine.
- 5.16 Spinal Injuries Association – Poster inviting people to host a fish and chip supper to raise funds.
- 5.17 NYCC Highways. Re the hedge obscuring visibility at the Allerton Wath junction, NYCC said that the landowner would need to be consulted first regarding any works to the hedge. Re positioning a seat beneath the oak tree to the north of the village, NYCC said that there would not be sufficient space available. Cllr Wachsberger said that a lot of the grass edging was being eroded by the vehicles travelling into and out of the field. He said that the boundaries need to be defined.
- 5.18 NYCC, Gary Fielding. Letter about consultation about the proposed changes to libraries. Questionnaire to fill in. The Chairman said that she would do this.

## 6. Planning

- 6.1 Approval granted for the application to vary condition 3 of planning approval (07/03092/FUL) relating to the temporary siting of a residential caravan at 'Burtree Hill Stables', Long Lane, for Mr Mrs C & K Elenor. The conditions state that it will be valid until 6<sup>th</sup> June 2010 and be occupied by persons managing the stables.

The Chairman spoke of proposed new buildings at Kirby Knowle Castle. The application is not in Knayton Parish (in Felixkirk/Upsall Parish) but would increase traffic through Knayton. It was also said that the developments could bring employment to the area. The Chairman said comments can be made to the District Council.

## 7. Finance

Castle Colour Printers	£46.00
Christmas Tree	£30.00
Petrol for Chainsaw	£ 5.00

The above cheques were written out in December 2010 as there was no meeting and payment required.

Clerk's two month salary	£138.00
Village Hall Committee (For Meetings Sept, Oct, Nov 2010)	£ 21.00
Rural Activities Park	£100.00

The minutes from last year were checked and the Parish Council had agreed to give a sum of money each year to the RAP. The Parish Council agreed to give £100.00 this year.

HDC have acknowledged receipt of the Borrowby precept figure, £2993.00, which will be paid in two instalments during the year.

A quotation has been received from CE & CM Walker for grass cutting in 2011 and it is £21.00 per cut plus VAT. It was queried as to whether this included the extra bit of grass on the south green. The Chairman said she assumed it did as they added this to the cuts towards the end of the season. The Parish Council agreed to accept the quotation.

## 8. Any Other Business

Linda Gibbon, Chairman of Knayton Parish Council, and Richard Critchlow were introduced by the Chairman and invited to speak about participatory budgeting. Mr Critchlow explained that he is doing some work for Rural Action Yorkshire doing the filming concerning participatory budgeting. He said there may be some funding to Parish Councils who take part in the pilot scheme for participatory budgeting. He said that Parish Councils could receive up to £2000.00 for projects – he said there are a lot of joint interests for Knayton and Borrowby such as the Rural Activities Park, the primary school, cubs unit, and as a larger community approach the group may be more successful for some projects and could receive up to £4000.00. Bill Cross of Rural Action Yorkshire is the contact for the scheme which is supposed to finish by the end of March 2011. Any person can put in an individual ‘bid’ for financing a project or a group can put in a ‘bid’ - the ‘bids’ are voted on at a meeting to determine which ones are successful. Cllr Frith asked if children could vote. Mr Critchlow said that there had been some children at the Killinghall meeting but he was not sure whether they could vote. Cllr Frith asked what the next stage would be. Linda said a letter would need to be sent out to residents to consult about the scheme. It was decided that Knayton and Borrowby Parish Councils would compose a joint letter – Knayton also want to ask about interest regarding celebrations for the Royal Wedding in April 2011. Cllr Frith asked if the Parish Council agreed to send out letters. Cllr D Craig said that he agreed up to the point of a consultation. The other Parish Councillors agreed.

- 8.1 Cllr Frith asked Cllr Wachsberger and Cllr Foster if they would organise the inside of the telephone box following suggestions for its use and they said they would.
- 8.2 Cllr Wachsberger asked if the Parish Council are to support Royal Wedding Celebrations for Borrowby. Cllr Frith suggested putting a note about this at the bottom of the letter consulting about participatory budgeting.
- 8.3 The subject of re-cycling arose as a response to the newsletters and Cllr Wachsberger asked if it was worth considering a re-cycling bin for plastic and cardboard. The Parish Council initially thought this would be a good idea but then decided against it as they could not identify a suitable location for the bins and it was thought that if bins were put in place they could overflow and become a fly tipper’s target.

## 9. Open Forum

- 9.1 A resident asked about the works at the sewerage depot and it appears they are putting in a new tank being put in. Cllr Frith said they must make sure the new one is put in and working before the old one is taken out. The Chairman said that she would keep an eye on this.
- 9.2 A resident asked about a wooden shed which had been put up, quite near Cllr Frith’s house. Cllr Frith said he would check this.

## 10. Date of Next Meeting

The Chairman said that the next Parish Council Meeting would take place on Thursday 17<sup>th</sup> February and thanked everyone for attending. The meeting was closed at 10.10 pm.