

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 22ND SEPTEMBER 2011 IN
BORROWBY VILLAGE HALL AT 8.00 PM

1. Apologies

Apologies were received from County Cllr Gareth Dadd and District Cllr Nigel Clack. Present: Cllr Rachel Craig (Chairman), Cllr David Frith (Vice Chairman), Cllr Duncan Craig, Cllr Fred Wachsberger, the Clerk and five members of the public.

2. Minutes of the previous meeting

The minutes from the Parish Council Meeting held on 22nd July, which were previously circulated, were agreed and signed after an amendment to the oil syndicate reference to read 'Resident, Mr D Bell, said that the gas supply was now up to South Kilvington.' in place of 'The Chairman said the gas supply.....'

3. Matters arising

- 3.1 Insurance – It was asked if the Parish Council mower was included in the insurance renewal. The Clerk said it was.
- 3.2 Energy Day. The Chairman said that an Energy Day was to be held on 8th October in Borrowby Village Hall from 10.00 am to 3.00pm. She said topics would include solar power (pv and thermal), small scale wind power, hydro-electric power, oil syndicate and loft insulation. The Chairman would also print off 40 membership forms for joining the oil syndicate. She said that Knayton were holding a similar Energy Day on 5th November.
- 3.3 Grass Cutting – verges. Following a suggestion that the Parish Council consider taking on the verge grass cutting from the County Council, the Clerk has received a reply from NYCC Highways and it is a bit discouraging; the conditions state that 3 quotations are needed and risk assessment/insurance criteria are specified. The Chairman said that we have a very good set up with the current grass cutters who the Parish Council pay to maintain the Greens and would not want to be 'forced' to take another. Cllr D Craig said that he wouldn't want the Parish Council to shoulder the burden and responsibility. Cllr Frith said that there would be quite a responsibility. Cllr F Wachsberger still felt it was worth looking into. It was decided to ask the current grass cutters who cut the Greens for some idea of what it would cost to get some idea to start with. Clerk to pursue after receiving map of the verges it would include.

4. Discussion about Borrowby Parish Council Projects

- 4.1 Telephone Box – It was said that only one wall of the kiosk should be used as an information board. Cllr D Frith said leaflets on local walks could be put in there. Cllr Wachsberger suggested getting leaflet holders. He also said that he found out from the conference he went to that you can download OS maps when registered. It was suggested getting a sign to read: 'Information Kiosk'.
- 4.2 Re-pointing of village cross - Cllr D Craig has volunteered to do this but he will need a whole day and dry weather and it has not been done yet because of weather and commitments. The Chairman asked if the Parish Council wanted to pay for someone to do the work sooner or wait till Duncan can fit it in. The Parish Council agreed to wait for Cllr D Craig to do the work.
- 4.3 Cllr Wachsberger suggested planting a tree in the village near the A19 outside 'Bridge House'. He said the 'Woodland Trust' can supply trees. He said that if anyone could suggest a sensible location for a new tree the 'Woodland Trust' will supply one free of charge.

- 4.4 Street lighting – The Chairman asked if people thought the street lighting was adequate? Cllr D Craig said that it was an issue to avoid as if more were put up they would have to comply with NYCC standards and there is the problem of ‘light pollution’.
- 4.5 The Chairman asked if it was worth setting up a scheme where vulnerable residents could be ‘kept an eye on’ by other residents. Cllr D Craig said that it would be unwise to have a list. Cllr Wachsberger said it was difficult living in the village if you didn’t own a car. It was suggested doing a notice asking for volunteers. One resident said it was natural to look out for your neighbours. The Chairman said that when you are new to the village you may not be aware if someone needed extra care.
- 4.6 Footpath – Cllr D Frith said that the problem of the poor condition of the footpath near West View remains. He said that he doubted NYCC highways would do anything about it in the present climate and is it something the Parish Council could take on? Cllr D Craig pointed out that the work would have to be done to Highways’ standards and be legal, despite the fact that letting it deteriorate appears to be legal. The Parish Council decided that the Clerk should contact Highways and ask if they can repair the footpath between 1 and 4 West View.
- 4.7 Chestnut Tree – Mr Crook has kindly looked after the tree. The newer chestnut tree, however, which apparently the Parish Council planted, has overgrown branches which are causing problems with the owners of Grey House. The Clerk was asked to contact Allinsons, the tree surgeons, to ask about pruning the tree to maintain a generally smaller shape.

5. Charitable Giving – Parish Council Standards

The subject of charitable giving arose following a request from Laura Keast, a Borrowby resident and currently at university, to support the ‘help to educate’ project which she has worked on in Nepal. The project provides a hostel and help for disadvantaged girls. Cllr D Frith has looked at the website and printed off some information. The Chairman said there are many deserving charities but the question arises as to whether it is the appropriate use of funds since it is precept money. Cllr D Craig said the money should benefit Borrowby and its people. Cllr Frith said that charitable standards are needed and Cllr Frith wondered if charities needed to be registered. The Chairman said there was no information about charitable giving in the Parish Councillor guide. After discussing the matter, the Parish Council decided that they decided they should not donate from Parish Council funds to the charity. The Parish Council said Laura had done some excellent work and had raised money herself by holding a fundraising event in the village hall. Clerk to write to Laura.

6. Correspondence

- 6.1 HDC package including: HDC Standards Committee Annual Report 2010/2011; ‘Update’ magazine for July 2011 which includes articles on the localism bill and affordable housing; Information about summer fitness campaign run by HDC including keep fit and active posters and summer activities at the James Herriot museum/workshops; Poster showing Bank Holiday collection dates – all collections are one day later.
- 6.2 ‘Country Air’ newsletter, summer 2011. Includes an article on renewable energy for village halls.
- 6.3 NYCC Business & Environmental Services. ‘Love Food Hate Waste’ community training. Poster advertising the training on 17th September at Northdale Horticulture in Northallerton at 9.30 – 1.00 pm.
- 6.4 YLCA – Information on the election of parish representative for the coast and moors area committee. This was sent to the wrong Borrowby. The Chairman asked the Clerk to notify the sender.
- 6.5 NYCC Chief Executives Dept. There is a consultation to refresh the sustainable community strategy for North Yorkshire. The consultation will close on 23rd September

- 6.6 NYCC Minerals & waste development framework. Notice of consultation which runs until 9th September.
- 6.7 'Speediclad'- solar pv advert.
- 6.8 SOLC. Training courses.
- 6.9 Royal Horticultural Society. Information about RHS Britain in Bloom. To forward the leaflet to Carl Banks.
- 6.10 'Komplan playgrounds' brochure. To forward to RAP.
- 6.11 'SMP playgrounds ltd' leaflet. To forward to RAP.
- 6.12 'Clerks & Councils Direct' magazine, September 2011. Mentions Queen's Diamond Jubilee mugs which can be purchased for £4.95 each. Chairman to show village hall committee and Parish Council may be asked to contribute to the cost.
- 6.13 'York & North Yorkshire Waste Partnership'. They are looking for people or organisations to set up stalls at their 'choose and re-use' fairs who re-use clothing, furniture and other items; people who offer repair and mend services and people who turn unwanted clothes, fabric and other materials into garments. The fairs are to be held on November 5th in Hambleton Forum, 10.00 am till 4.00 pm; December 3rd in York and Saturday 17th in Harrogate. Poster enclosed.
- 6.14 'World of James Herriot' – Notice of 2 for 1 admission up to the end of December 2011 – proof of residency in Hambleton area needed. Poster about Hambleton Annual Sports Awards.
- 6.15 SOLC. Courses and 'The Clerk' magazine.
- 6.16 HDC Louise Davis, senior Democratic Services Officer. Area Forum meeting dates and poster. The next meeting in Thirsk will take place on Thursday 18th October in The Parochial Hall, Sowerby, at 6.30 pm.
- 6.17 Anglesey Parish Council. Asking if any Parish Councils have any information about partnership working. Clerk to send in an article about the joint Participatory Budgeting project carried out by Borrowby and Knayton Parish Council.

7. Planning Applications

- 7.1 Planning approval has been granted for the existing conservatory to be replaced by a two storey extension at Rock Cottage, for Mr and Mrs Tighe (11/01382/FUL).

Cllr Wachsberger said that from his house he can see two houses with solar panels. He said one of the houses was in the conservation area but the other one is not. He said the conservation area finished opposite Hill Top Cottage. He said he had contacted the planning officer about the rules. He said that permission is required in a conservation area but planning has limited control over solar panels in conservation areas when panels are fitted to the roof slope as the Government is encouraging renewable energy supplies – it is only if the panels are fitted on a wall or project 250mm from the plane of the roof that planning have more control. Listed buildings have to ask permission for solar panels. He said a lot of the houses in the middle of Borrowby were original and asked what the village would look like if everyone put the panels up? Cllr D Craig said a lot of the older houses in Borrowby had been changed over the years and said that originally roof pan tiles may have been an issue. A resident said they didn't think you could compare the panels with pan tiles. Cllr Frith said that you can't halt progress.

8. Finance

AON have confirmed that the Borrowby Parish Council insurance has been renewed.

Cheques written out:

CE & CM Walker Ltd	Grass cutting on 14.07.11	£21.00
	Grass cutting on 28.07.11	£21.00
	VAT	£8.40
	TOTAL	£50.40
CE & CM Walker Ltd	Grass cutting on 15.08.11	£21.00
	Grass cutting on 01.09.11	£21.00
	VAT	£8.40
	TOTAL	£50.40
Borrowby Village Hall	Hire of hall for meetings on 19.05.11,	£7.00
	16.06.11	£7.00
	21.07.11	£7.00
	TOTAL	£21.00
Mazars	External Audit Fee	£50.00
	VAT	£10.00
	TOTAL	£60.00
HDC	Clerk's quarterly salary (PAYE)	£209.50
	PAYE admin fee	£11.46
	VAT	£2.29
	TOTAL	£223.25
Mr F Wachsberger	Travel and parking expenses for Sheffield Conference	£29.00
AON Insurance	Insurance renewal (cheque done in August)	£412.92

9. Any Other Business

9.1 Footpath issues – Clerk to ask Mr Haigh if he knows if there has been any progress with the footpath issues.

10. Open Forum

10.1 It was said that the Ivy was overgrown near the school – Cllr D Craig will cut it back.

10.2 It was reported that the manhole lids have been lifting during the rainfall. Clerk to report.

10.3 The gulleys need to be cleaned out. Clerk to report.

10.4 Streetlights – There is a light off in front of 'Brant Bank' – Clerk to report.

10.5 Pot hole, Back Lane – It was said that there is a deep pot hole outside 'Pear Tree House', Back Lane. Clerk to report.

10.6 Cllr Wachsberger suggested asking for the gritting to start at 'Burtree Stables' instead of the 30mph sign. Clerk to follow up.

11. Date of Next Meeting

The Chairman thanked everyone for attending the meeting and for their contributions. The meeting was closed at 9.35 pm.

Meetings have been booked for Thursday 20th October and Thursday 17th November at 8.00 pm in Borrowby Village Hall.